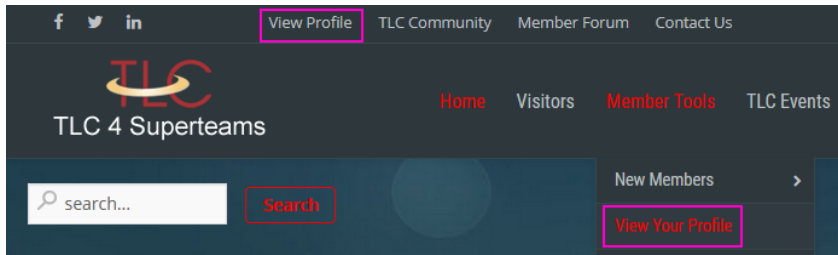


To Upload Files/Photos/Videos to your Profile Page

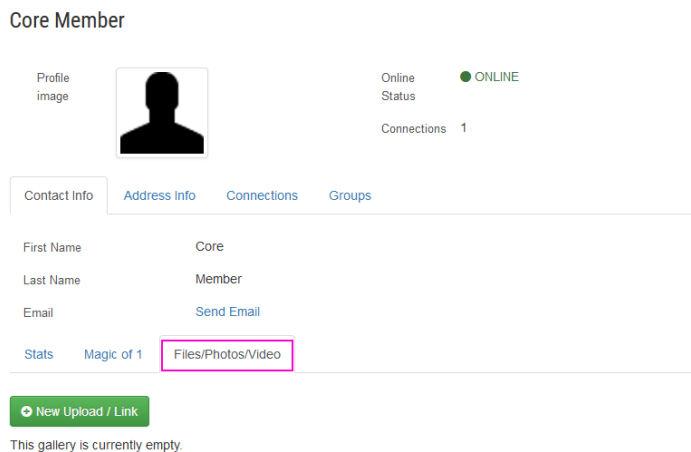
1. Click on “View Profile” at the top of the page, or navigate to “Member Tools > View Your Profile”



This will bring up your profile page.

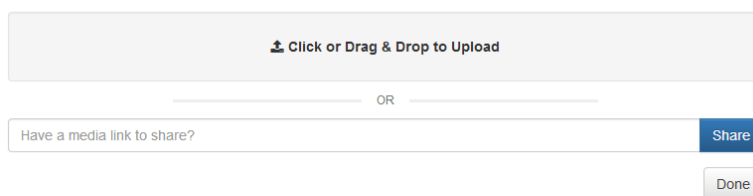
Scroll to the bottom where the tabs for “Stats”, “Magic of 1” and “Files/Photos/Video” are.

2. Click on the “Files/Photos/Video” tab. Click “New Upload/Link” button.



3. Click on the gray square to browse your computer for the file(s), photo or video – or drag file(s) from a window on your computer to the gray square.

New Upload / Link



Allowed file formats are as follows:

Files: doc, docx, pdf, txt, xls, csv, zip, rar, mp3, m4a, wav

Photos: jpg, jpeg, gif, png

Videos: mp4, ogv, ogg, webm, m4v (max. size 200MB)

***See end of document for instructions for .mov formats**


The file(s) will be uploaded. You will be prompted to enter a Title. This is optional, but encouraged – if you do not enter a title the file name will be used instead. The description is optional, as well. If you enter a title, click “Save” when done.

New Upload / Link

Click or Drag & Drop to Upload

OR

Have a media link to share? Share

 Title

Description

Delete Save

Done


4. When done adding file(s), click “Done”

There will be a pop-up that asks “Are you sure you are done? All unsaved data will be lost!” Click OK.

The files will now appear on your Profile page.

Stats Magic of 1 Files/Photos/Video


New Upload / Link All



You may edit the title and description or delete the file at any time from here.

Stats Magic of 1 Files/Photos/Video

New Upload / Link All

 Edit Delete

Magic28_ai
Jul 11, 2017

*For .mov video files:

.mov files cannot be uploaded to the website. These would need to be converted to mp4 or uploaded to YouTube or DropBox and the link provided in the “Have video link to share?” Copy and paste the link in the box and click “Share” box. Click “Done” when finished.

New Upload / Link

Click or Drag & Drop to Upload

OR

Share

Done