

## **Primary Duties/Actions of the Doctor**

### **1. Adjusting patients**

If there is no one to adjust then they are allowed to do duties related to adjusting for no more than 3-7 minutes.

Ex: write notes and write x-rays

### **2. New patients**

If there are no new patients then they are allowed to do duties related to new patients for no more than 3-7 minutes.

### **3. Training with team**

3-7 minutes maximum at a spontaneous training at front desk or financial office, etc

### **4. Promotions**

Get out of the building 37 minutes max (first time in the day get out of the building, if there is a second time in the day, you can get out of the building via the phone calling to set up an outside talk, screening, or calling a referral).